

# Meeting Minutes

## May 13, 2024



# Certified Professional Guardianship and Conservatorship Board

Monday, May 13, 2024

Zoom Meeting

7:30 a.m. – 9:00 a.m.

## MEETING MINUTES

### Members Present

Judge Grant Blinn, Acting Chair  
Judge Cadine Ferguson-Brown  
Commissioner Solomon Kim<sup>1</sup>  
Dr. K. Penney Sanders<sup>2</sup>  
Dr. Anita Souza  
Ms. Lynda Clark  
Ms. Kristina Hammond<sup>3</sup>  
Ms. Camille Minogue  
Mr. William Reeves  
Mr. Dan Smerken  
Ms. Susie Starrfield

### Staff Present

Ms. Stacey Johnson  
Ms. Kathy Bowman  
Ms. Thai Kien  
Ms. Kay King  
Mr. Samar Malik  
Ms. Maureen Roberts  
Ms. Rhonda Scott  
Ms. Sherri White

### Members Absent

Judge Robert Lewis  
Ms. Melanie Maxwell

**Guests** – See last page

### 1. Meeting Called to Order

Judge Grant Blinn called the May 13, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 7:31 a.m.

### 2. Welcome, Roll Call & Approval of Minutes

Judge Blinn welcomed all present and noted that Judge Lewis is out today.

Motion: It was moved and seconded to approve the April 8, 2024 minutes as written.  
The motion passed.

### 3. Executive Session (Closed to Public)

### 4. Reconvene (Open to Public)

### 5. Chair's Report

Judge Blinn noted that he is standing in for Judge Lewis this morning. On surveying the board, he determined that the long Board meeting in June will be hybrid, held in-person at the SeaTac Office and via Zoom.

<sup>1</sup> Commissioner Kim joined at 7:52 am.

<sup>2</sup> Dr. Sanders joined at 7:59 am.

<sup>3</sup> Ms. Hammond joined at 8:00 am.

## **6. Grievance Report**

Ms. Scott presented the April grievance report. Last month, the Board received two new grievances. There are a total of 26 unresolved grievances. Currently, there are 249 active CPGCs.

## **7. Vote on Executive Session Discussion**

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

- Motion: It was moved and seconded to deny Michael Bible's application for certification due to an unsatisfactory financial background because of continuing excess debt. Dr. Sanders abstained. The motion passed.
- Motion: It was moved and seconded to deny Cindy Brown's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Dr. Sanders abstained. The motion passed.
- Motion: It was moved and seconded to conditionally approve Dale Cuilla's application for certification, conditioned on the successful completion of the UW program, with transferrable skills in social services and financial. Dr. Sanders abstained. The motion passed.
- Motion: It was moved and seconded to deny Scott Ely's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others.. Mr. Reeves and Ms. Minogue opposed. Dr. Sanders abstained. The motion passed.
- Motion: It was moved and seconded to deny Troy Holup's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others.. Dr. Sanders and Ms. Hammond abstained. The motion passed.
- Motion: It was moved and seconded to conditionally approve Henry Mobley's application for certification, conditioned on the successful completion of the UW program, with transferrable skills in social services. Dr. Sanders abstained. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action.

- Motion: It was moved and seconded to forward grievance 2024-023 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-024 for lack of jurisdiction. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-025 as incomplete. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-026 to Superior Court as a complete grievance. Mr. Smerken opposed. Judge Ferguson-Brown and Ms. Clarke abstained. The motion passed.

- Motion: It was moved and seconded to dismiss grievance 2023-061 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-014 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-020 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-045 following investigation. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-057 following investigation. The motion passed.

## 8. Wrap Up/Adjourn

With no other business to discuss, Judge Blinn adjourned the May 13, 2024 CPGC Board meeting at 8:37 a.m. The next Board meeting will be hybrid and take place both at SeaTac and via Zoom on June 10, 2024 beginning at 9:00 a.m.

### Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the April 8, 2024 minutes.	Passed
Motion	It was moved and seconded to deny Michael Bible's application for certification. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to deny Cindy Brown's application for certification. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to conditionally approve Dale Cuilla's application for certification. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to deny Scott Ely's application for certification. Mr. Reeves, Ms. Minogue opposed. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to deny Troy Holup's application for certification. Dr. Sanders, Ms. Hammond abstained.	Passed
Motion	It was moved and seconded to conditionally approve Henry Mobley's application for certification. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to forward grievance 2024-023 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-024 to Superior Court for lack of jurisdiction.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-025 as incomplete.	Passed
Motion	It was moved and seconded to forward grievance 2024-026 to Superior Court as a complete grievance.	Passed

Motion	It was moved and seconded to dismiss grievance 2023-061 following court review.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-014 following court review.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-020 following court review.	Passed
Motion	It was moved and seconded to dismiss grievance 2023-045 following investigation.	Passed
Motion	It was moved and seconded to dismiss grievance 2023-057 following investigation.	Passed

**Guests:**

Samantha Hellwig, AAG

Deborah Jameson

Brenda Morales

Lori Sigman

Sarah Tremblay

Grievance Report  
May, 2024

**Certified Professional Guardian and Conservator**  
**Grievance Status**  
**May 2024**

<b>Activity during May 2024</b>	
<b>New Grievances Received in May 2024:</b>	<b>6</b>
<b>Grievances Dismissed by Board:</b>	<b>7</b>
<b>Grievances Forwarded to Superior Court:</b>	<b>2</b>
<b>Grievances Determined for Investigation:</b>	<b>0</b>

<b>Grievances (UGA)</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Total Grievances Received</b>	<b>75</b>	<b>69</b>	<b>31</b>
<b>Dismissed: No Jurisdiction, Insufficient Grievance</b>	<b>30</b>	<b>22</b>	<b>8</b>
<b>Forwarded to Superior Court</b>	<b>39</b>	<b>47</b>	<b>19</b>
<b>Dismissed Following Court Review</b>	<b>39</b>	<b>37</b>	<b>2</b>
<b>Dismissed Following Investigation</b>	<b>5</b>	<b>6</b>	<b>0</b>
<b>Open Pending CRC Review</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Open Pending Investigation</b>	<b>1</b>	<b>1</b>	<b>1</b>

Please note that the numbers reported in this section will not necessarily be equal to the total number of grievances received; this is due to the timing of when new grievances are received and in process of review by the Board.

**Active CPGCs: 249**

## Grievances Pre-UGA

<b>Pre-UGA Grievance Status</b>	<b>2021</b>
Grievances Resolved this Month:	<b>0</b>
Total Grievances Requiring Investigation:	<b>1</b>

<b>Resolution of Pre-UGA Grievances</b>	<b>2021</b>
Total Grievances Received by Year	95
Dismissal No Jurisdiction	9
Dismissal No Actionable Conduct	70
Dismissal Insufficient Grievance	7
Dismissal Administrative	1
Advisory Letter	3
Termination – Administrative Decertification	4
Total 2021 Grievances Resolved:	94

## Guardians and Conservators, or Agencies with Multiple Open Grievances

<b>ID</b>	<b>Year Certified</b>	<b>2024</b>	<b>2023</b>	<b>Total OPEN</b>
A	2012	2	2	4
B	2021	2	0	2
C	2009	4	0	4
D	2017	2	0	2
E	2023	2	0	2
F	2011	2	0	2
				<b>16</b>

At the time of this report, 16 of the 27 unresolved grievances involve 6 Certified Professional Guardians/Conservators or Agencies with two or more grievances.